

City of West Buechel

3705 BASHFORD AVENUE WEST
BUECHEL, KENTUCKY 40218

OFFICE: (502) 459-4400

FAX: (502) 456-6928

DATE: _____

BUSINESS NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE #: _____

To Whom It May Concern:

The City of West Buechel is now going digital. We will no longer be mailing notice reminders. We will be notifying you about Business License and Business signs, Gross Receipts and Occupational taxes through email. Please let me know if the email I have on file is the correct email for city correspondence. If the email is incorrect, please list the correct email below.

Email on file: No Email on File

Email for Business License and Business Signs

Contact Name _____

Email for Gross Receipts _____

Contact Name _____

Email for Occupational Taxes

Contact Name _____

**If you are no longer doing business in the City of West Buechel, please provide a letter on your letterhead stating your last day of business. If Business License, Gross Receipts and Occupational Wages are still owed, then your account cannot be closed until they are paid.

If you have any questions, please contact Gwen Brown at 502-459-4400 or email at g.brown@westbuechelky.gov.

Sincerely
City of West Buechel
Administration