

**CITY OF WEST BUECHEL, KENTUCKY**  
**MUNICIPAL ORDER 001 SERIES 2022**  
**A MUNICIPAL ORDER APPROVING THE USE OF AMERICAN RESCUE PLAN ACT**  
**(ARPA) FUNDS TO FUND PREMIUM PAY FOR CERTAIN CITY EMPLOYEES**

**Whereas,** the Final Rule guidance has been issued from the Federal Government concerning the use of American Recuse Plan Act (ARPA) funds. The ARPA final rule allows cities with allocations under ten million dollars to elect to use its total allocation as income loss, allowing its allocation to be used for a broad range of general government purposes and the City of West Buechel does elect to have its entire ARPA allocation considered income loss,

**Whereas,** the City of West Buechel wishes to use the ARPA SLFRF funding, in whole or in part, to provide premium pay for its city employees who continued to perform services for the City of West Buechel during the Covid-19 health emergency and who stayed with the City through the pandemic, both to recognize their contributions and to encourage employee retention,

**Whereas,** the City of West Buechel does hereby authorize the Mayor to execute any documents which are deemed necessary by the US Treasury to participate in the American Rescue Plan Act State and Local Fiscal Recovery Funds and to have full authority to function as the authorized correspondence for the proposed project,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY OF WEST BUECHEL, KENTUCKY:**

**Section 1.** The City of West Buechel was allotted ARPA SLFRF funding in an amount under ten million dollars, which under Treasury's Final Rule, can be used in whole to provide income replacement and premium pay for the City and be used for the City's general government purposes. The City of West Buechel does hereby exercise its option to consider its entire ARPA allocation as income replacement and use such allocation for the general government purposes of

providing premium pay for its essential employees who continued to provide city services in person during the Covid-19 health emergency and remain employed by the City. The City's premium pay program shall be administered as follows:

1. The Mayor is authorized to issue pandemic premium pay of an additional per hour rate of pay for each qualified City employee, so that each qualified City employee receives a maximum amount of \$5,000.00. To be qualified, an employee must have performed their job in person and must remain a city employee as of the effective date of this Municipal Order, during the period beginning January 1, 2022 and ending March 22, 2022.
2. The pay shall be made in one lump sum and shall be subject to all the normal withholding for each employee and shall be based on hours worked in person and shall not be considered a bonus. This is a one-time premium pay allocation, is retrospective only, and shall not be considered a permanent wage increase.
3. Volunteers and elected officials are not eligible to receive premium pay.
4. Salaried employees who otherwise meet the criteria set forth herein, are eligible, but their pay must be related to hours actually worked in person between January 1, 2022 and March 22, 2022, inclusive of the stated time period only.

**Section 2.** The City of West Buechel hereby authorizes the Mayor to execute the necessary agreement(s) to implement the project, which shall be known as the City of West Buechel Covid-19 Premium Pay Project, utilizing ARPA SLFRF income replacement funding, in whole or in part. As this project provides premium pay for the City's general government and police department staff, this project is an allowable as a general government expenditure under the authority of income replacement under Treasury's Final Rule. The West Buechel City Council further authorizes the Mayor to execute any documents which are deemed necessary by

the US Treasury to participate in the American Rescue Plan State and Local Fiscal Recovery Funds and to have full authority to function as authorized correspondent for the proposed project.

This Municipal Order shall take effect upon its passage and approval as required by law.

Adopted this 13<sup>th</sup>, day of October 2022.

  
Mayor Brenda Moore

ATTEST:

  
Debbie Batliner, City Clerk

Those in Favor:	3
Those Opposed:	1
Abstained	1