

City of West Buechel
Regular Council Meeting Minutes
Assembly Hall
3705 Bashford Avenue
Louisville, KY 40218
November 13, 2025, 6:30 PM

Present: Mayor Moore, Attorney Hodge, Councilwoman Cook, Councilwoman Gauthier, Councilman Embry, Councilwoman Blanton, Councilwoman Wood, Councilwoman Holt, Councilwoman Stewart, and City Clerk Brown.

City Clerk Brown confirmed that we had a quorum.

Mayor Moore called the meeting to order at 6:31 PM.

Minutes:

A motion was made by Councilman Embry and second by Councilwoman Cook to approve the minutes of October 9, 2025, as corrected. Motion carried unanimously.

Ethics Board:

Mayor Moore announced that since the passing of Mr. Campbell, she has asked Ricky Riley to be sworn in as an Ethics Board member. Attorney Hodge was asked to swear in Mr. Riley.

Department Reports:

Police:

Assistant Chief Hibbs spoke about the line of communication they have with the big box stores and to be aware of potential criminals. Assistant Chief Hibbs spoke about the late evening watch, and it is working excellently. Lieutenant Irwin spoke about criminals creeping around backyards and porch pirates stealing packages off porches and tracking your packages on your phone to make sure you receive them. Assistant Chief Hibbs stated that you can buy a light bulb with a sensor that comes on automatically and will take a photo if someone is creeping around your house. Assistant Chief Hibbs spoke about criminal activity in the 6th division.

Financials:

A motion was made by Councilwoman Holt to approve the September financial reports and second by Councilwoman Blanton. Motion carried unanimously.

Mayor's Report:

Council Request:

- 401K – Mayor Moore explained that we tried to obtain a 401K with Paychex's and Paychex's required all employees, full-time and part-time, to be included on the program and that employees had the option to opt out of the 401K. Paychex then came back and stated that we could not have both a retirement plan and a 401K at the same time, so we decided to cancel the 401K.
- Pay Classification – Councilwoman Cook had questioned about the city administrator being on the pay classification. Mayor Moore stated that it has been on the books for years from the previous administrations and it must be acknowledged because it's in our retirement.
- Amending the Budget – Councilwoman Cook questioned why the city administrator and the deputy clerk is included in the budget when the positions are not filled. Councilman Embry asked why that would not be allotted for something else, for example additional police salaries, etc. Mayor Moore explained that the administrative budget is for audits, and extra labor help for Clerk Brown since she is the only one at city hall, salary for Mr. Webster when he was here full-time. The administrative budget is not only for salaries. Councilwoman Cook stated that the title Business Office Salaries is confusing. Attorney Hodge explained how the budget works and how it's just a guideline.

Councilwoman Gauthier made a motion to table amending the budge until everyone had all the information. Councilwoman Stewart asked if we could have the CPA (David May) come to a council meeting to go over the budget. Councilwoman Stewart second the motion. Motion carried unanimously.

Mayor Moore noted that Mr. Webster was able to obtain grants for police equipment, vests, helmets, shields and the grand total was \$87,953.96. Mayor Moore also spoke about the T-Mobile grant we are still waiting for approval for \$50,000.00 for the playground. There is another grant for \$55,000.00 that will expire next month if we sign the contract with Gametime.

Committee's Report: Approved October 7, 2025, meeting minutes.

Councilwoman Cook stated that the Holiday Dinner will be held on Saturday, December 13, 2025, at 5:30 PM

Adjournment:

A motion to adjourn the council meeting at 7:50 PM was made by Councilman Embry and second by Councilwoman Stewart. Motion carried with a unanimous vote.


Mayor Brenda Moore

ATTEST


City Clerk, Gwen Brown