

City of West Buechel  
Regular Council Meeting Minutes  
Assembly Hall  
3705 Bashford Avenue  
Louisville, KY 40218  
June 12, 2025, 6:30 PM

Present: Mayor Moore, Attorney Hodge, Councilwoman Cook, Councilwoman Gauthier, Councilman Embry, Councilwoman Blanton, Councilwoman Wood, Councilwoman Holt, Councilwoman Stewart, and City Clerk Brown.

City Clerk Brown confirmed that we had a quorum.

Mayor Moore called the meeting to order at 6:30 PM.

**Minutes:**

A motion was made by Councilman Embry and second by Councilwoman Cook to approve the minutes of May 8, 2025, Regular Meeting, May 20, 2025, Special Meeting, and May 22, 2025, Special Meeting – Motion carried unanimously.

**Municipal Order:**

Councilwoman Blanton made a motion for Attorney Hodge to read the summary for Municipal Order 001 Series 2025 pertaining to repealing 2019 Employee Handbook and adopting 2025 Employee Handbook. Motion carried unanimously.

Councilwoman Wood made a motion to table the municipal order until they receive a copy of the revised Employee Handbook. Councilwoman Stewart second the motion. Motion carried unanimously.

City Clerk Brown stated to email the revision to the council. Councilwoman Stewart made a motion to hold a special meeting on Tuesday, June 17, 2025, at 6:30 PM. Councilman Embry second the motion. Motion carried unanimously.

**Department Reports:**

**Police:**

Chief Tyler provided the police department report in the council packet.

**Financials:**

A motion was made by Councilwoman Blanton to approve the April and May financial reports and second by Councilwoman Cook. Motion carried unanimously.

**Mayor's Report:**

Mayor Moore mentioned that MSD repaired the drainage on Reynolds Avenue and Ulery Avenue that was creating the pothole on the road. Mayor Moore stated that the stop signs are being installed correctly due to incorrect installation per state regulations.

**Committee's Report:**

Councilwoman Cook provided the approved Multipurpose Committee meeting minutes for April 8, 2025. Councilwoman Cook mentioned that the festival will be held on September 21, 2025, to celebrate West Buechel's 74<sup>th</sup> birthday. The date for trunk or treat is still to be determined. Councilwoman Cook stated that they are looking into having another cleanup day. Multipurpose Committee will not have a meeting in June but will meet in July.

**Closed Executive Session**

- regarding KRS 61.810 (c) regarding litigation and (f) discussions which might lead to the appointment, discipline, or dismissal of an individual: (f) personnel matters.

Councilman Embry made a motion to go into closed session. Councilwoman Wood second the motion. Motion carried unanimously.

Councilwoman Wood made a motion to come out of closed session. Councilman Embry second the motion with no action taken. Motion carried unanimously.

Councilman Embry made a motion to authorize the mayor to approve any settlement develop by the council for the city to be achieved by virtue of mediation. Councilwoman Stewart second the motion. Motion carried unanimously.

**Adjournment:**

A motion to adjourn the council meeting at 7:40 PM was made by Councilman Embry and second by Councilwoman Wood. Motion carried with a unanimous vote.

  
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Mayor Brenda Moore

ATTEST \_\_\_\_\_

  
City Clerk, Gwen Brown