

City of West Buechel  
Regular Council Meeting Minutes  
Assembly Hall  
3705 Bashford Avenue  
Louisville, KY 40218  
December 11, 2025, 6:30 PM

Present: Mayor Moore, Attorney Hodge, Councilwoman Cook, Councilwoman Gauthier, Councilman Embry, Councilwoman Blanton, Councilwoman Wood, Councilwoman Holt, Councilwoman Stewart, and City Clerk Brown.

City Clerk Brown confirmed that we had a quorum.

Mayor Moore called the meeting to order at 6:30 PM.

**Audit:**

Attorney Hodge noted that on page 1 under Basis for Opinions, the last sentence states that we have a clean audit. He noted that on page 44 under Report on Internal Control over Financial Reporting, in the last paragraph, 2<sup>nd</sup> to the last sentence states that we have a clean audit and on page 44 under Report on Compliance and other Matters, the last sentence also states that we have a clean audit.

Auditor Brian Cobb presented the audit report to the council. Councilwoman Gauthier made a motion to except the audit report. Councilman Embry second the motion. Motion carried unanimously.

**Minutes:**

Councilwoman Cook made a motion to amend the minutes. Councilwoman Stewart second the motion. Motion carried unanimously. A motion was made by Councilwoman Blanton and second by Councilwoman Holt to approve the minutes of November 13, 2025, as corrected. Motion carried unanimously.

**Department Reports:**

**Police:**

Chief Tyler provided the police department report in the council packet. Assistant Chief Hibbs spoke about the 6<sup>th</sup> Division and how many cars have been stolen. He spoke about assisting LMPD with a hold up at PNC Bank.

Councilman Embry spoke about the new officer, Jennifer Reeves, and stated that she seems to be enjoying working in West Buechel on late watch. Councilman Embry also stated that Officer Mundo is enjoying working the late watch as well. Councilman Embry stated that we are very lucky and believes we need to continue to do what we are doing and move forward.

Mayor Moore noted that West Buechel has come a long way and are in better shape than ever before not because of herself, but because of the team effort of the people that are willing to work together.

**Financials:**

A motion was made by Councilwoman Holt to approve the September financial reports and second by Councilwoman Blanton. Motion carried unanimously.

**Mayor's Report:**

Mayor Moore stated that Mr. Webster has been instrumental for the city and was able to receive a \$600.00 grant from Meijer's for the Multipurpose Center's children's Christmas. Mr. Webster also was able to receive a \$1,484.50 grant check award for participating in the 2025 KLC Liability Grant Program. Mayor Moore mentioned in the month of November, Jefferson County League of Cities presented her with the Peyton Hoge Public Service Award for extraordinary service, dedication to Jefferson County League of Cities.

**Committee's Report: No Meeting Minutes**

Councilwoman Cook stated that the Holiday Dinner will be held on Saturday, December 13, 2025, at 5:30 PM.

Attorney Hodge spoke about the 501 (C) 3, that we will receive a letter on December 15, 2025, from the IRS authorizing West Buechel to proceed with the receipt of donations tax deductible. There will be more steps to completing the 501 (C) 3, but this letter is good through the process of completing the 501 (C) 3 application.

Mayor Moore asked everyone to thank Clerk Brown for her dedication to the city and working well with others like the CPA, auditor, the police department and the city attorney.

**Adjournment:**

A motion to adjourn the council meeting at 7:19 PM was made by Councilman Embry and second by Councilwoman Wood. Motion carried with a unanimous vote.

  
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Mayor Brenda Moore

ATTEST

  
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City Clerk, Gwen Brown