

**EXECUTIVE ORDER NO. 2021-004**

**TEMPORARY EMERGENCY COVID PROTOCOLS**

**WHEREAS**, a number of essential employees and personnel of the City of West Buechel have tested positive for COVID-19; and

**WHEREAS**, it is necessary to ensure all city employees and citizens are safe and healthy;

**IT IS HEREBY ORDERED** as follows:

**CITY HALL CLOSED DUE TO COVID PROTOCOL**

Due to an unexpected outbreak of COVID within City Hall and other City of West Buechel government departments, **City Hall is and shall remain CLOSED UNTIL FURTHER NOTICE.**

Due to an unexpected outbreak of COVID, and pursuant to the authority granted the Mayor pursuant to KRS 83A.130(3) as well as the guidance set forth in City of West Buechel Executive Order 2021-003, the City of West Buechel, Kentucky will be operating under Emergency Operations protocol for the foreseeable future. Specifically, City Hall will be closed and only emergency services will be provided.

Phone calls to City Hall will be forwarded to on-call personnel so that emergency services are properly directed; however, day-to-day normal operations are suspended until such time as city employees are able to return to work safely. The City takes the safety and health of its employees and citizens very seriously and this action has been taken with the utmost concern and consideration. Once it is safe to return to normal operations and city hall personnel are safely able to return to work, City Hall will reopen and the City will go back to normal operations and services.

Any questions may be directed to Mayor Brenda Moore and/or City Attorney Mark Hall.

Signed on this 30<sup>th</sup> day of August, 2021 by Mayor Brenda Moore.

IF YOU HAVE A POLICE QUESTION OR NEED A POLICE REPORT, PLEASE  
CALL 502-574-5471.

THANK YOU

CITY OF WEST BUECHEL ADMINISTRATION